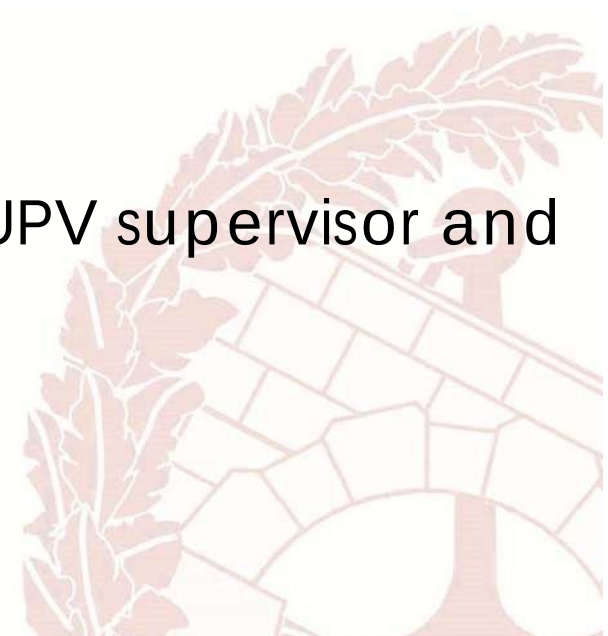


PROCEDURE TO INTRODUCE A BSc / MSc THESIS PROPOSAL IN THE ONLINE APPLICATION

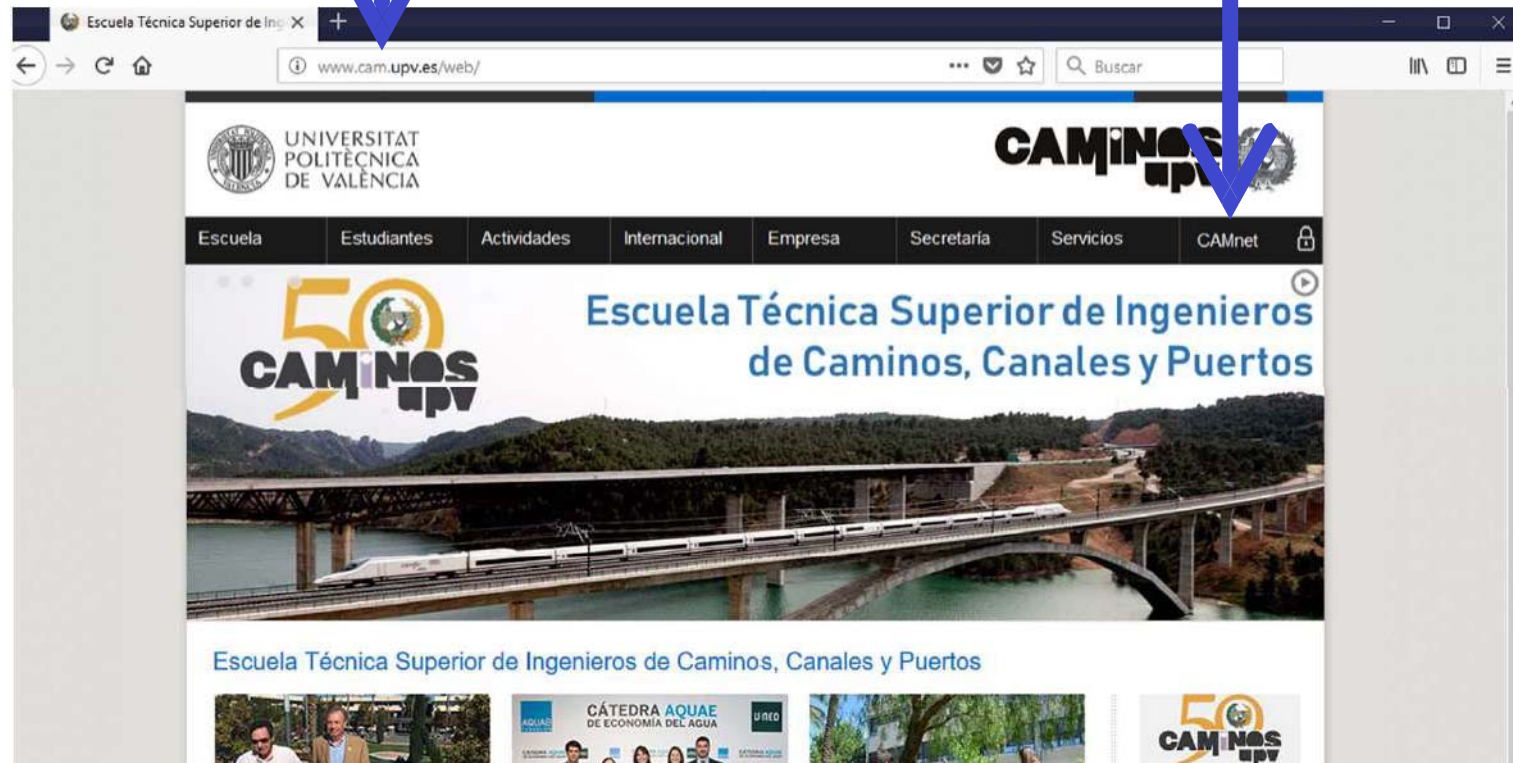
(Direct agreement between UPV supervisor and student)



STEP 1. ON THE WEBSITE OF THE SHOOOL, ACCESS “CAMnet”

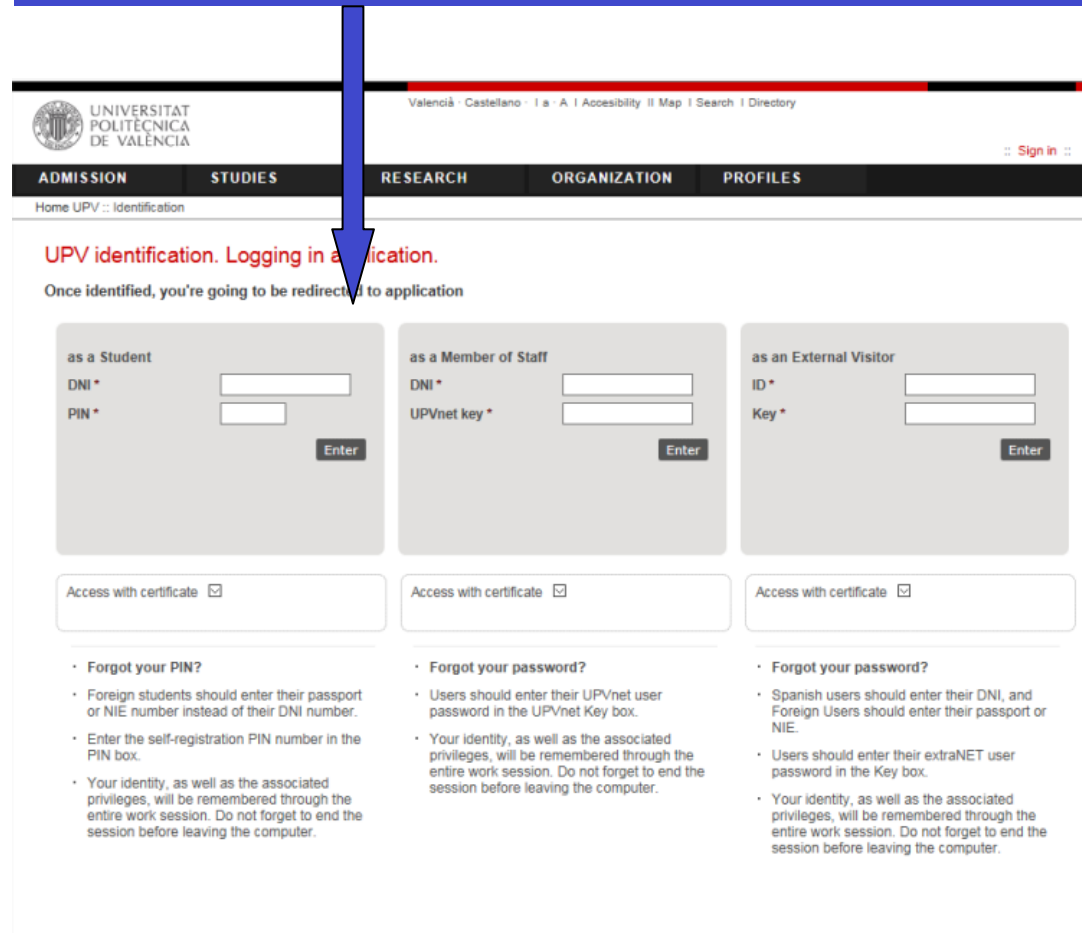
www.cam.upv.es

CAMnet



STEP 2. LOG IN AS A STUDENT

DNI (your UPV identification number, it begins with a “P”)
PIN



Valencià · Castellano · I a · A | Accesibility | Map | Search | Directory

UNIVERSITAT POLITÈCNICA DE VALÈNCIA

Sign in

ADMISSION STUDIES RESEARCH ORGANIZATION PROFILES

Home UPV :: Identification

UPV identification. Logging in as a student.

Once identified, you're going to be redirected to application

as a Student

DNI *

PIN *

Enter

as a Member of Staff

DNI *

UPVnet key *

Enter

as an External Visitor

ID *

Key *

Enter

Access with certificate ☒

Access with certificate ☒

Access with certificate ☒

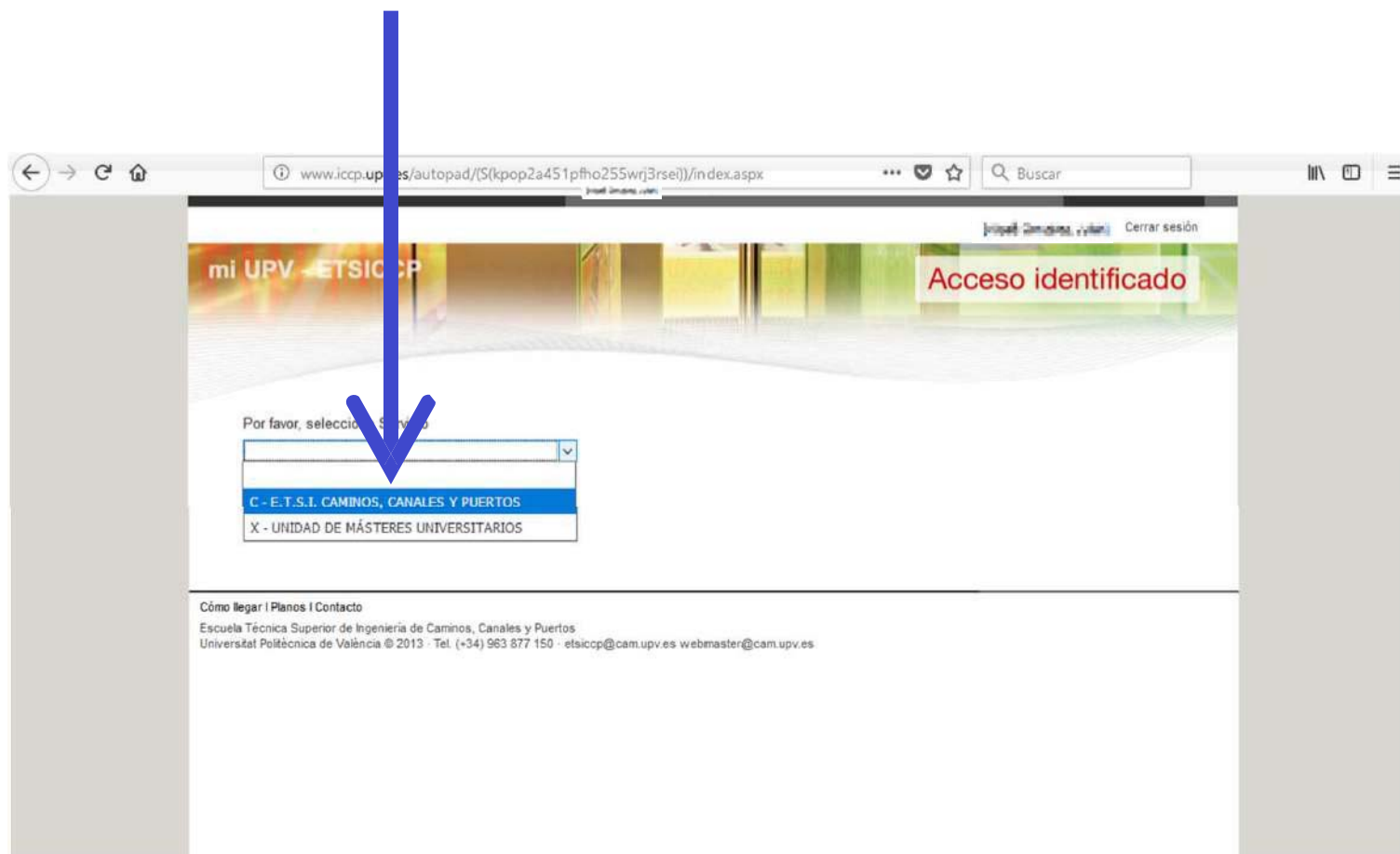
- **Forgot your PIN?**
- Foreign students should enter their passport or NIE number instead of their DNI number.
- Enter the self-registration PIN number in the PIN box.
- Your identity, as well as the associated privileges, will be remembered through the entire work session. Do not forget to end the session before leaving the computer.

- **Forgot your password?**
- Users should enter their UPVnet user password in the UPVnet Key box.
- Your identity, as well as the associated privileges, will be remembered through the entire work session. Do not forget to end the session before leaving the computer.

- **Forgot your password?**
- Spanish users should enter their DNI, and Foreign Users should enter their passport or NIE.
- Users should enter their extraNET user password in the Key box.
- Your identity, as well as the associated privileges, will be remembered through the entire work session. Do not forget to end the session before leaving the computer.

STEP 3. SELECT THE APPROPRIATE ACADEMIC UNIT

C – E.T.S.I. CAMINOS, CANALES Y PUERTOS



The screenshot shows a web browser window with the URL [www.iccp.upv.es/autopad/\(S\(kpop2a451pfho255wrj3rse1\)\)/index.aspx](http://www.iccp.upv.es/autopad/(S(kpop2a451pfho255wrj3rse1))/index.aspx). The page displays a banner for 'mi UPV - ETSICCP' and a red box indicating 'Acceso identificado'. Below the banner, a dropdown menu is open, showing the following options:

- Por favor, selecciona un grupo
- C - E.T.S.I. CAMINOS, CANALES Y PUERTOS (highlighted)
- X - UNIDAD DE MÁSTERES UNIVERSITARIOS

A blue arrow points from the text 'C – E.T.S.I. CAMINOS, CANALES Y PUERTOS' above to the highlighted option in the dropdown menu.

At the bottom of the page, there is a footer section with the following text:

Cómo llegar | Planos | Contacto
Escuela Técnica Superior de Ingeniería de Caminos, Canales y Puertos
Universitat Politècnica de València © 2013 · Tel. (+34) 963 877 150 · etsiccp@cam.upv.es webmaster@cam.upv.es

STEP 4. CLICK ON THE OPTION ON THE TOP ON YOUR LEFT

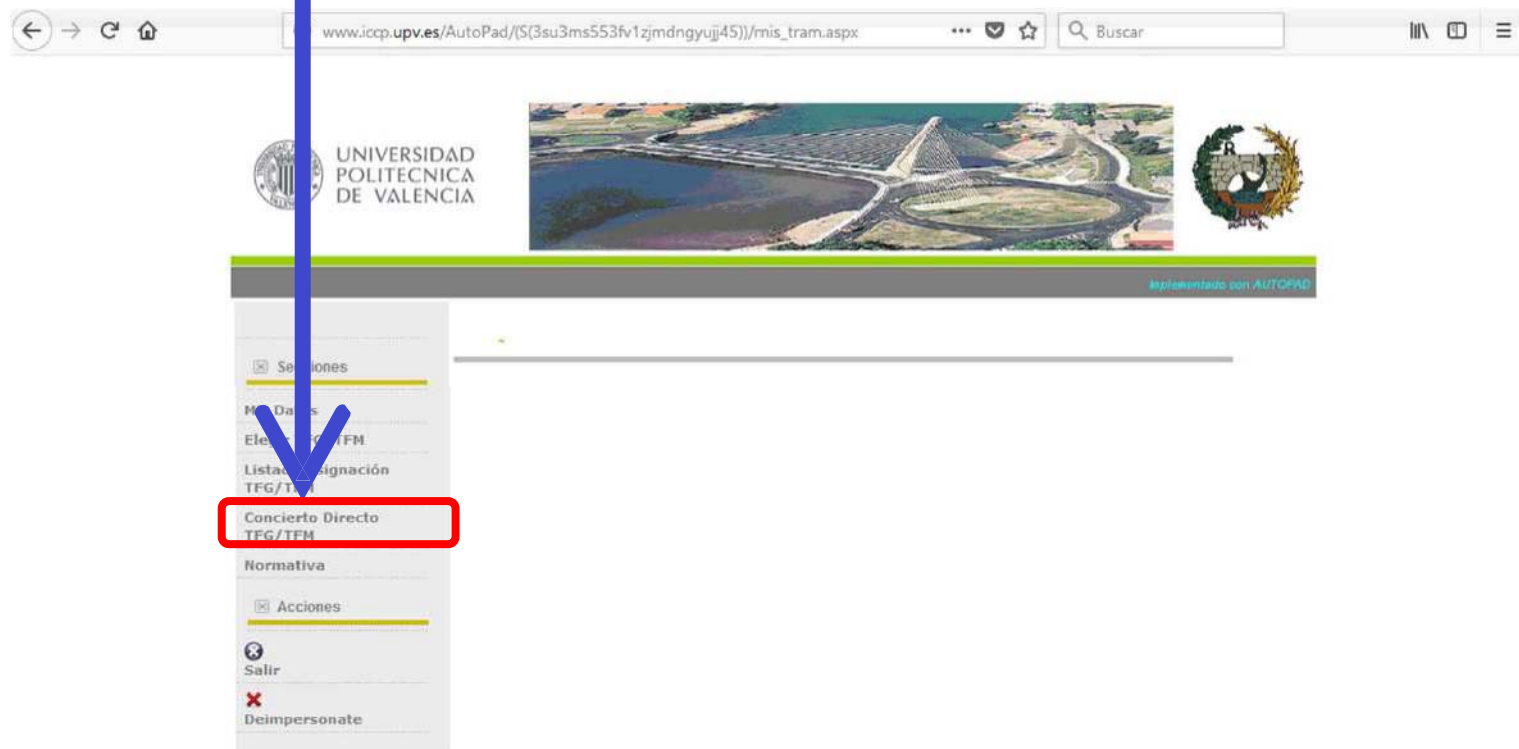
BSc and MSc thesis: new proposal of thesis and announcing predefined proposals



The screenshot shows the CAMINOS UPV web application interface. At the top, there is a navigation bar with the URL [www.upv.es/autopad/\(S\(kpop2a451pfho255wrj3rsei\)\)/index.aspx](http://www.upv.es/autopad/(S(kpop2a451pfho255wrj3rsei))/index.aspx) and a search bar. Below the navigation bar, there is a header section with the text "mi UPV - ETSICCP" and "Acceso identificado" for user [Alcalá González, Julián]. A dropdown menu is open, showing "Por favor, seleccione Servicio" and "C - E.T.S. CAMINOS, CANALES Y PUERTOS". A blue arrow points to the "Gestión del TFG y TFM: Propuestas de Trabajos y Publicación de Ofertas" option in the left sidebar. The sidebar also includes "Gestión del Proyecto Final de Carrera" and "Unidad de Prácticas en Empresa". The main content area displays several service tiles, including "Gestión del TFG y TFM: Entrega de Trabajos" and "Reconocimiento Créditos de Libre Elección / Actividades Grados".

STEP 6. SELECT THE CHOICE BELOW

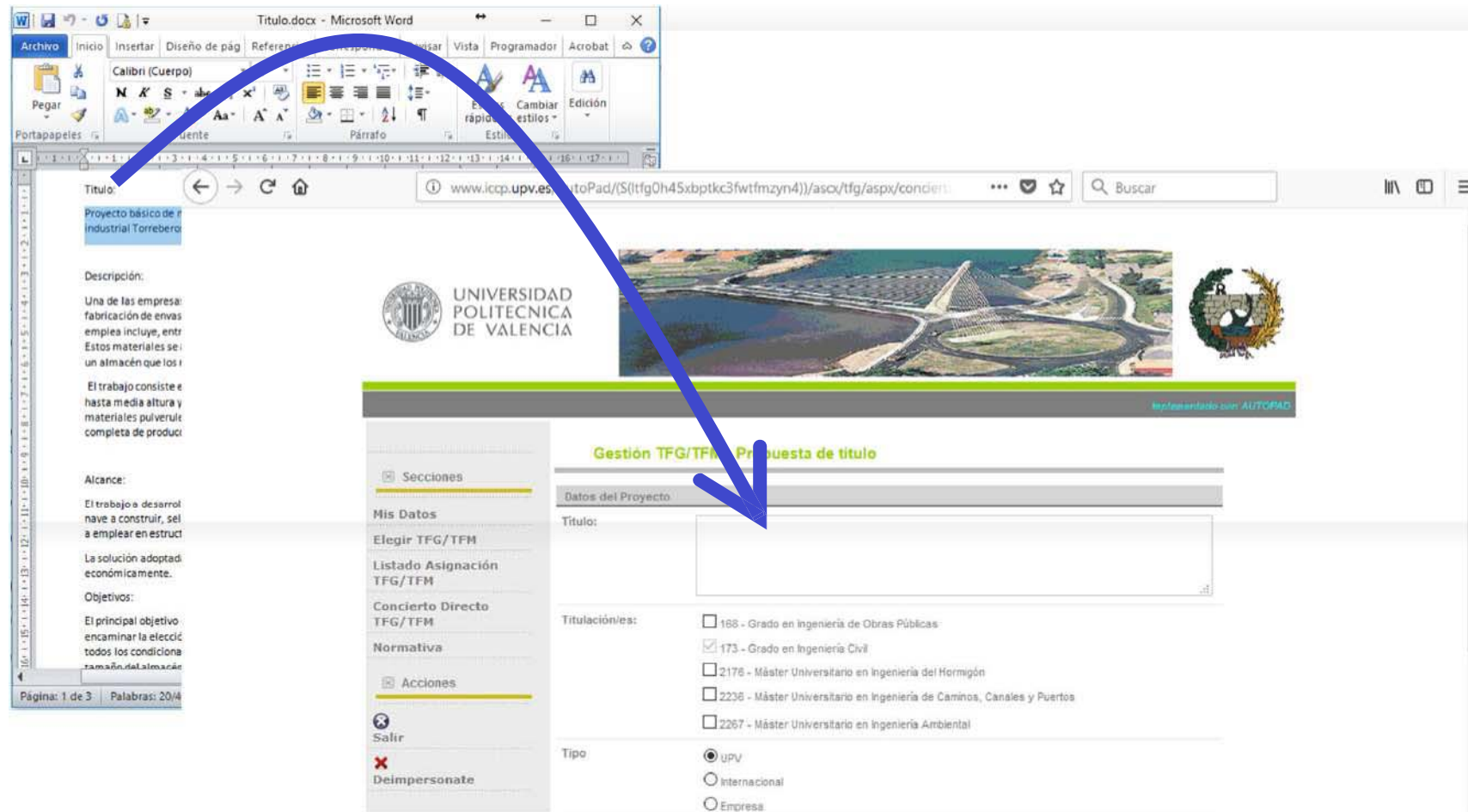
Concierto Directo TFG/TFM
(meaning “Direct agreement of BSc/MSc thesis between student and supervisor”)



STEP 7.FILL IN ALL THE FIELDS

At this point we will have to complete all the fields related to the BSc or MSc thesis, including: topic title, short description, scope, goals, index and tentative work plan.

We strongly suggest you prepare this text previously on a text processor, and then you just copy and paste. This will make the process faster and safer.



The screenshot illustrates the process of filling out a thesis proposal form. A Microsoft Word document titled 'Titulo.docx' is open in the background, showing the text being prepared for submission. The text includes a title, description, scope, and objectives. A blue arrow points from the 'Titulo.docx' document to the 'Propuesta de título' form on the web. The form is titled 'Gestión TFG/TFM Propuesta de título' and contains the following fields:

- Datos del Proyecto:**
 - Título: (Empty text box)
- Titulación/es:**
 - ☐ 188 - Grado en Ingeniería de Obras Públicas
 - ☒ 173 - Grado en Ingeniería Civil
 - ☐ 2176 - Máster Universitario en Ingeniería del Hormigón
 - ☐ 2236 - Máster Universitario en Ingeniería de Caminos, Canales y Puertos
 - ☐ 2267 - Máster Universitario en Ingeniería Ambiental
- Tipo:**
 - ☒ upv
 - ☐ Internacional
 - ☐ Empresa

The web interface also features a sidebar with navigation options: Secciones, Mis Datos, Elegir TFG/TFM, Listado Asignación TFG/TFM, Concierto Directo TFG/TFM, Normativa, Acciones, Salir, and Deimpersonate. The footer of the web page indicates 'Página: 1 de 3' and 'Palabras: 20/4'.

STEP 7. FILL IN ALL THE FIELDS

TÍTULO

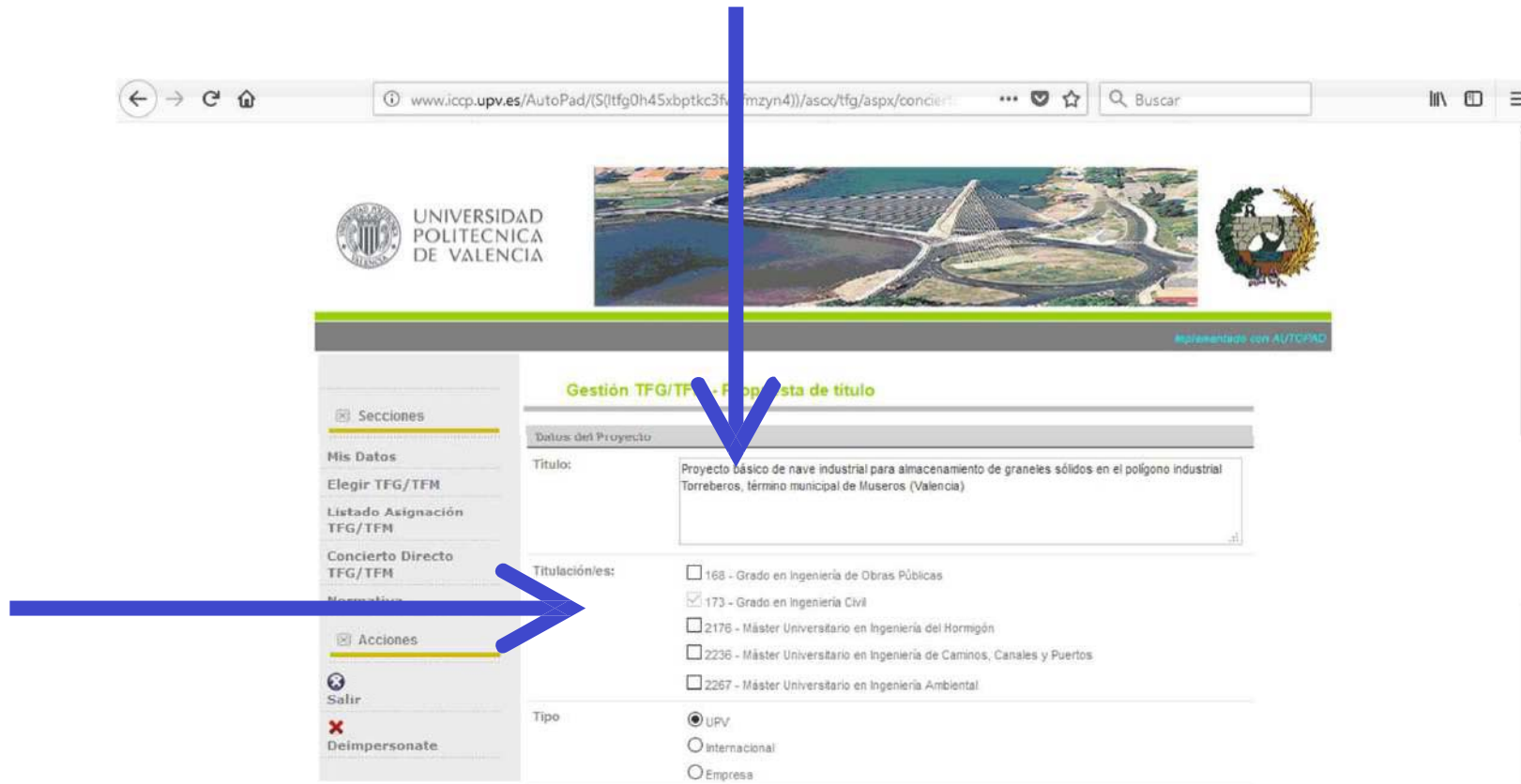
(title)

It must be written in lowercase letters.

TITULACIONES

(degree)

As an exchange student, the UPV degree will appear by default.



The screenshot shows a web browser window with the URL `www.iccp.upv.es/AutoPad/(S{tfq0h45xbptkc3f...})/ascx/tfg/asp/condier...`. The page header includes the University of Valencia logo and a banner image. The main content area is titled 'Gestión TFG/TFM - Propuesta de título'. A left sidebar contains navigation links: 'Secciones', 'Mis Datos', 'Elegir TFG/TFM', 'Listado Asignación TFG/TFM', 'Concierto Directo TFG/TFM', 'Acciones', 'Salir', and 'Deimpersonate'. The main form has three sections: 'Datos del Proyecto' with a 'Título:' field containing 'Proyecto básico de nave industrial para almacenamiento de graneles sólidos en el polígono industrial Torreberos, término municipal de Museros (Valencia)'; 'Titulación/es:' with a list of degree options where '173 - Grado en Ingeniería Civil' is selected; and 'Tipo' with radio buttons where 'UPV' is selected. A large blue arrow points from the 'TÍTULO' text above to the 'Título:' field. Another large blue arrow points from the 'TITULACIONES' text above to the 'Titulación/es:' list.

Gestión TFG/TFM - Propuesta de título	
Datos del Proyecto	
Título:	Proyecto básico de nave industrial para almacenamiento de graneles sólidos en el polígono industrial Torreberos, término municipal de Museros (Valencia)
Titulación/es:	☐ 168 - Grado en Ingeniería de Obras Públicas ☒ 173 - Grado en Ingeniería Civil ☐ 2176 - Máster Universitario en Ingeniería del Hormigón ☐ 2236 - Máster Universitario en Ingeniería de Caminos, Canales y Puertos ☐ 2267 - Máster Universitario en Ingeniería Ambiental
Tipo	☒ UPV ☐ Internacional ☐ Empresa

SUGGESTIONS FOR THE DEFINITION OF THE PROJECT TITLE

About the title

The title must be concise, without unnecessary details but at the same time without leaving out any fundamental aspect. We must clearly state what we are designing or analyzing.

It is important to pay attention to the following points:

Scope: it is important to begin the title by a work that defines the nature of the thesis: “Project for the (road) layout of....”, “Basic project (scheme design) for ...:”, “Analysis of solutions for...”, “Environmental impact assessment of ...”, “Calculation and design of....” etc.

If we use the word “Project” a Spanish jury will typically expect a working (execution) project. Therefore, please define a as “Project” only a piece of work that will be presented as a full constructive project (text, detailed plans, technical specifications, budget, etc.).

Spelling: once written, check for spelling mistakes, unnecessary capital letters, etc. Please use capital letters only when strictly necessary.

DO NOT WRITE THE TITLE IN CAPITAL LETTERS

Grammar: a title must make sense and be correct from a grammar point of view.

Practical application case: the practical application case must be clearly defined in the title. A BSc or MSc of the master’s in Civil Engineering may not be purely research-oriented because this degree provides a professional qualification as a (licensed) civil engineer in Spain. In the case of other UPV master’s degrees, this is different and thereby more flexible.

Location: the location must be specified, including the municipality and province. In the case of a road / railway, you must specify the starting and ending point. If it is project in a river basin, you may leave out the province.

In the case of a practical application in other countries: the title must contain the country in which the country of location of the Project. Please avoid using too many words (or concepts) unknown in Spain.

STEP 7. FILL IN ALL THE FIELDS

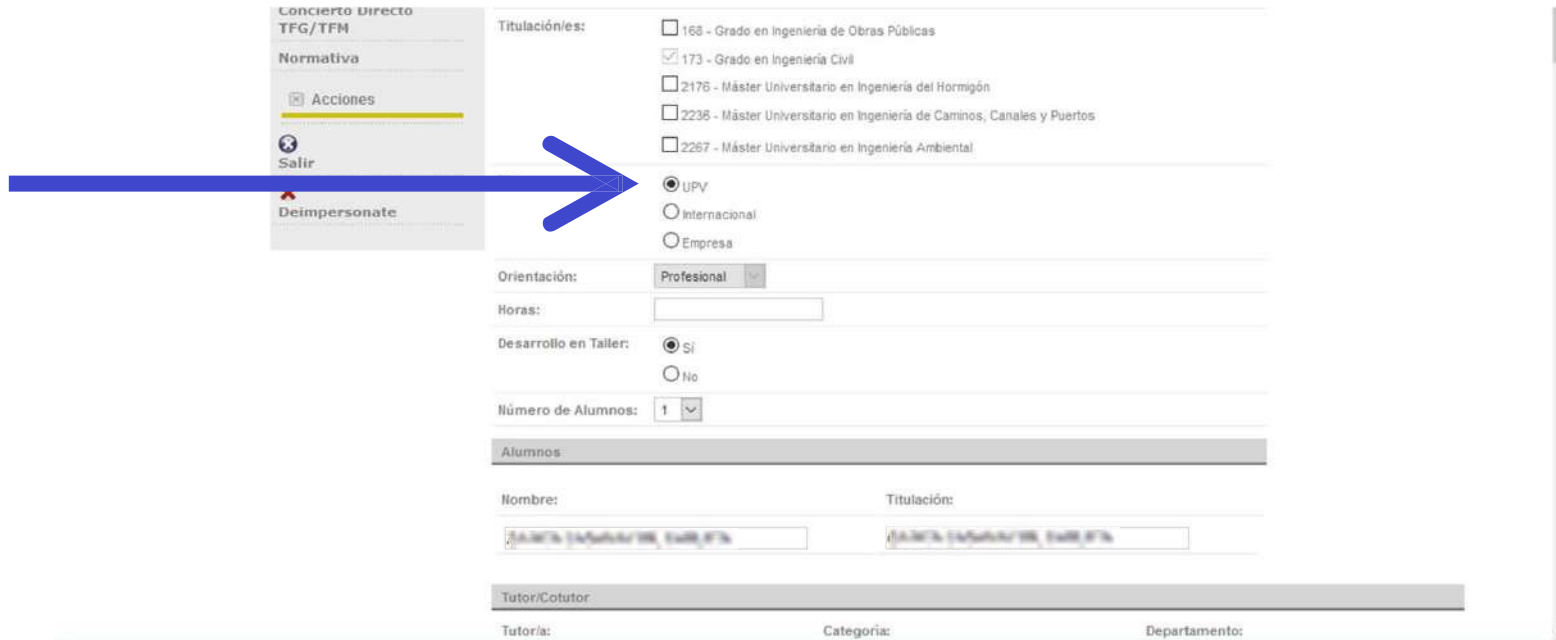
TYPE

If the BSc / MSc thesis is completed during a Mobility period abroad, select the option “INTERNACIONAL”. This applies also for incoming exchange students.

If you are doing your Bsc or Msc thesis during a work placement (internship) in a Company, please select the option “EMPRESA”.

APPROACH & FOCUS

MSc thesis of the “Master’s degree in Civil Engineering” may only have a professional approach and focus. MSc thesis of other master’s degrees may have either a professional or research orientation.



The screenshot shows a web form for registering a thesis. A blue arrow points from the 'Acciones' menu to the 'Internacional' radio button.

Concierto Directo
TFG/TFM

Normativa

Acciones

Salir

Deimpersonate

Titulación/es:

- ☐ 168 - Grado en Ingeniería de Obras Públicas
- ☒ 173 - Grado en Ingeniería Civil
- ☐ 2176 - Máster Universitario en Ingeniería del Hormigón
- ☐ 2236 - Máster Universitario en Ingeniería de Caminos, Canales y Puertos
- ☐ 2267 - Máster Universitario en Ingeniería Ambiental

☒ UPV

☐ Internacional

☐ Empresa

Orientación: Profesional

Horas:

Desarrollo en Taller: ☒ Si ☐ No

Número de Alumnos: 1

Alumnos

Nombre:	Titulación:

Tutor/Cotutor

Tutoría:	Categoría:	Departamento:

STEP 7. FILL IN ALL THE FIELDS

HORAS

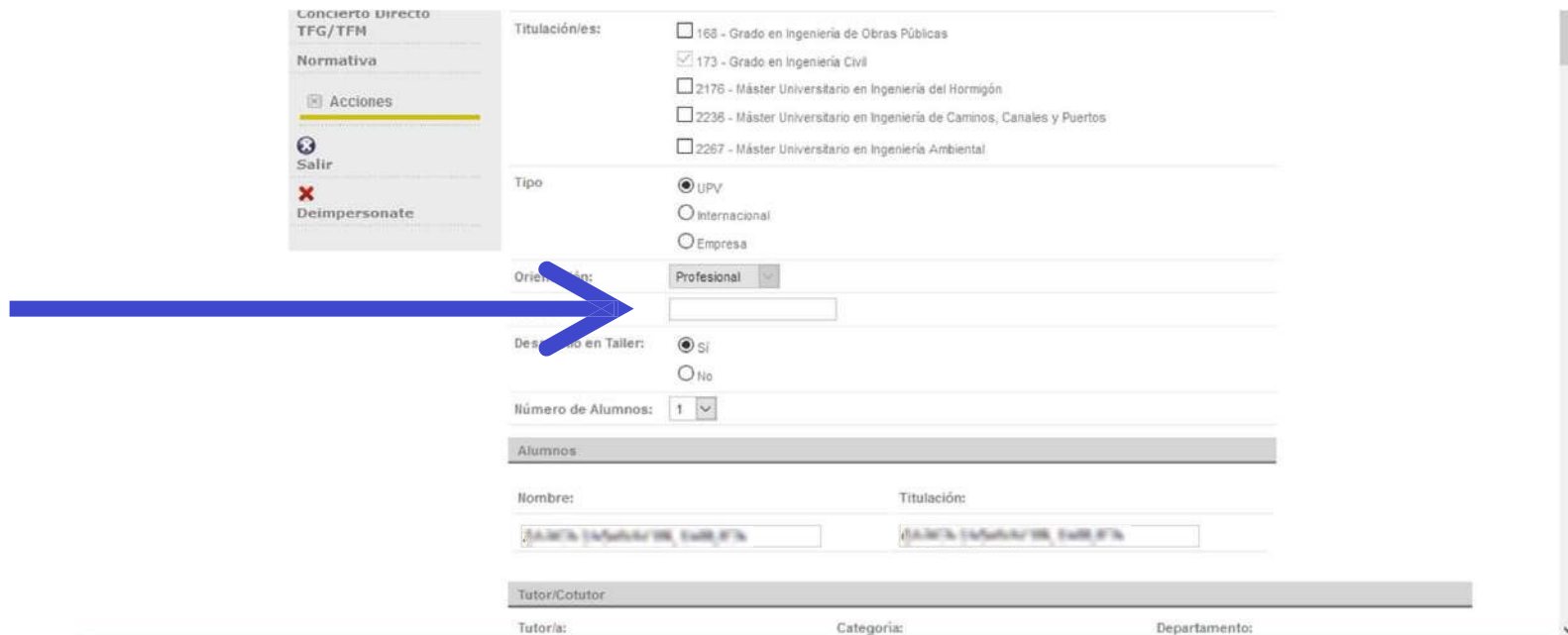
Considering that a BSc / MSc thesis is typically 12 ECTS at UPV, students are expected to work on it for 300 y 360 hours. In the case of incoming exchange students, this can be adapted and the number of credits increased (up to 30 ECTS).

TO BE DEVELOPED AS A WORKSHOP

Select the option ●NO

NUMBER STUDENTS

You may only include 1 student per thesis



The screenshot shows a web form for registering a thesis. A blue arrow points to the 'Origen' field, which is currently set to 'Profesional'. The form includes a sidebar with navigation options: 'Concierto Directo', 'TFG/TFM', 'Normativa', 'Acciones', 'Salir', and 'Deimpersonate'. The main form fields are as follows:

- Titulación/es:** A list of checkboxes for different degrees:
 - ☐ 168 - Grado en Ingeniería de Obras Públicas
 - ☒ 173 - Grado en Ingeniería Civil
 - ☐ 2176 - Máster Universitario en Ingeniería del Hormigón
 - ☐ 2236 - Máster Universitario en Ingeniería de Caminos, Canales y Puertos
 - ☐ 2267 - Máster Universitario en Ingeniería Ambiental
- Tipo:** Radio buttons for 'UPV' (selected), 'Internacional', and 'Empresa'.
- Origen:** A dropdown menu currently showing 'Profesional'.
- Desarrollo en Taller:** Radio buttons for 'Si' (selected) and 'No'.
- Número de Alumnos:** A dropdown menu currently showing '1'.
- Alumnos:** A table with two columns: 'Nombre:' and 'Titulación:'. The table is currently empty.
- Tutor/Cotutor:** A section with fields for 'Tutoria:', 'Categoría:', and 'Departamento:'.

STEP 7. FILL IN ALL THE FIELDS

ACADEMIC SUPERVISOR

You must include the name of an academic supervisor at UPV. Select it from the drop down menu and his/her full details will appear

2nd ACADEMIC SUPERVISOR

If there is a second person at UPV acting as your academic supervisor, please select this person from the drop-down menu as well.

EXTERNAL SUPERVISOR

This only applies in the case of a thesis prepared during an internship in a Company or during a mobility period abroad (UPV Outgoing students).



Alumnos		
Nombre:	Titulación:	
Tutor/Cotutor		
Tutor/a:	Categoría:	Departamento:
(Profesor Responsable)		
Cotutor/a:	Categoría:	Departamento:
Cotutor/a Externo:		
Categoría Externo:		
Ente Externo:		
Datos Adicionales del Trabajo		
Descripción:		
Alcance:		

STEP 7. FILL IN ALL THE FIELDS

DESCRIPCIÓN (description)

Contains an explanation of the work that will be carried out.. It must be concise and encompass all the most relevant aspects of the BSc or MSc thesis.

ALCANCE (scope)

This section must provide information about the extent of the Project that will be presented, what is going to be studied/included/analyzed and what is not going to be taken into account (considering time and or material restraints).

OBJETIVOS (goals)

In this section you should define what the goals of this Project are.

ÍNDICE (index)

You must define a preliminary index of the thesis in order to better understand its structures. In this initial proposal, the index should not have more than two levels. The more detailed, the better, although this index is not binding (you may adjust or change it later on in your final written document).

PLAN DE TRABAJO (work plan)

this section is requested in order to assess if your project is doable with the amount of time allocated to it (300-260 hours for a Project worth 12 credits). In the case of incoming exchange students, larger projects with more credits can be agreed (up to 30 ECTS).

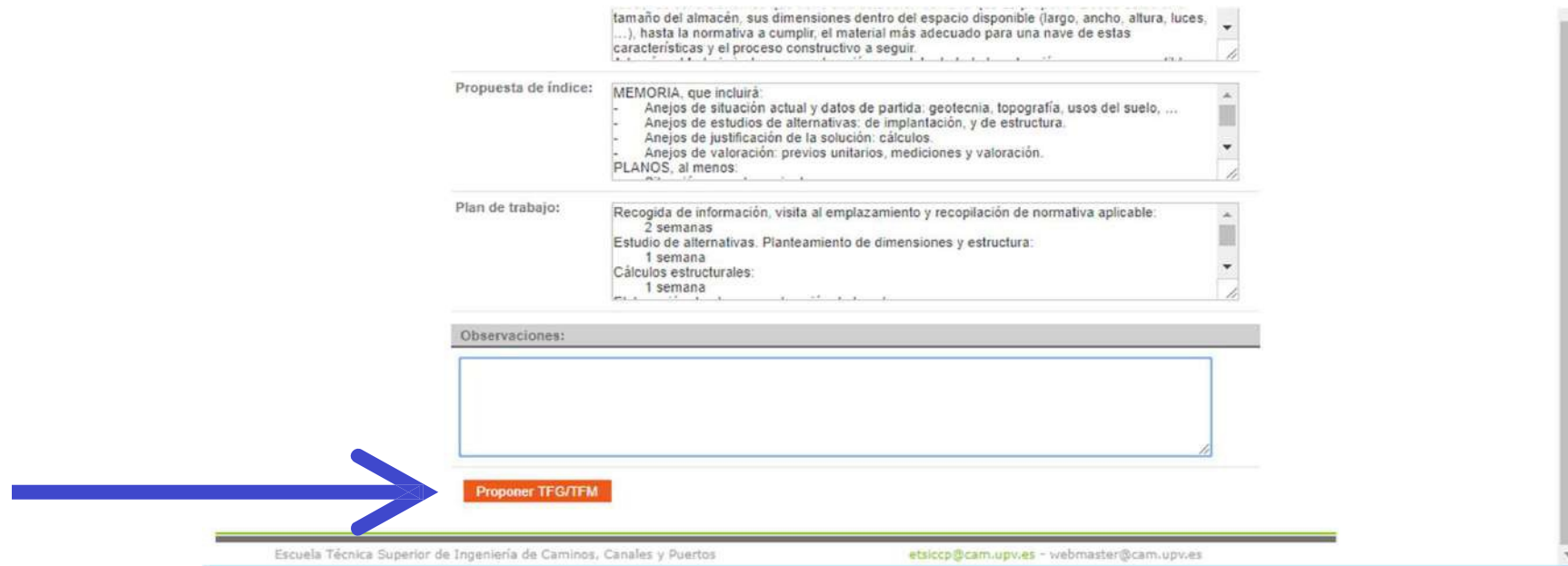


The screenshot shows a web form for project proposals. A large blue arrow points to the 'Datos Adicionales del Trabajo' section. The form includes the following fields:

- Cotutoría Externa:** [Empty text box]
- Categoría Externa:** [Empty text box]
- Ente Externo:** [Empty text box]
- Datos Adicionales del Trabajo:**
 - Descripción:** Una de las empresas instaladas en el polígono industrial de Torreberos de dedica a la fabricación de envases de plástico para la industria agroalimentaria. La materia prima que se emplea incluye, entre otros, algunos materiales que son suministrados y manipulados a granel. Estos materiales se acopian a la intemperie, pero se ha decidido mejorar las instalaciones con un almacén que los mantenga a resguardo. El trabajo consiste en la definición técnica de una nave consistente en cubierta, cerramiento...
 - Alcance:** El trabajo a desarrollar consiste en definir a nivel de proyecto básico toda la obra civil de la nave a construir, seleccionando tanto las dimensiones y formas de la nave como los materiales a emplear en estructura y cerramientos. La solución adoptada se justificará desde el punto de vista técnico, y se valorará económicamente.
 - Objetivos:** El principal objetivo es el de enfrentar al alumno a la toma de las decisiones que deben encaminar la elección de la solución más adecuada para las necesidades del cliente, teniendo todos los condicionantes que tiene una actuación como la que se propone. Desde estudiar el tamaño del almacén, sus dimensiones dentro del espacio disponible (largo, ancho, altura, luces, ...), hasta la normativa a cumplir, el material más adecuado para una nave de estas características y el proceso constructivo a seguir.
 - Propuesta de índice:** MEMORIA, que incluirá:
 - Anejos de situación actual y datos de partida: geotecnia, topografía, usos del suelo, ...
 - Anejos de estudios de alternativas de implantación, y de estructura.
 - Anejos de justificación de la solución: cálculos.
 - Anejos de valoración: previos unitarios, mediciones y valoración.**PLANOS, al menos:**

STEP 8. SUBMIT PROPOSAL OF BSc / MSc THESIS

Once you complete all the fields, you accept and send your proposal by clicking on the orange button labeled “Proponer TFG-TFM”. From this moment, it is no longer possible to introduce changes in your proposal. You may only cancel your proposal.



tamaño del almacén, sus dimensiones dentro del espacio disponible (largo, ancho, altura, luces, ...), hasta la normativa a cumplir, el material más adecuado para una nave de estas características y el proceso constructivo a seguir.

Propuesta de índice:

MEMORIA, que incluirá:

- Anejos de situación actual y datos de partida: geotecnia, topografía, usos del suelo, ...
- Anejos de estudios de alternativas: de implantación, y de estructura.
- Anejos de justificación de la solución: cálculos.
- Anejos de valoración: previos unitarios, mediciones y valoración.

PLANOS, al menos:

Plan de trabajo:

Recogida de información, visita al emplazamiento y recopilación de normativa aplicable:
2 semanas

Estudio de alternativas. Planteamiento de dimensiones y estructura:
1 semana

Cálculos estructurales:
1 semana

Observaciones:

Proponer TFG/TFM

Escuela Técnica Superior de Ingeniería de Caminos, Canales y Puertos

etsiccp@cam.upv.es - webmaster@cam.upv.es

This is the end of the process for the student. The UPV academic supervisor will receive an automatic email requesting him/her to validate this proposal.

IMPORTANT: the proposal will have to be validated by the UPV academic supervisor and then formally approved by an academic board at UPV. For incoming exchange students, this is just a formality, do not worry and keep working on your project.